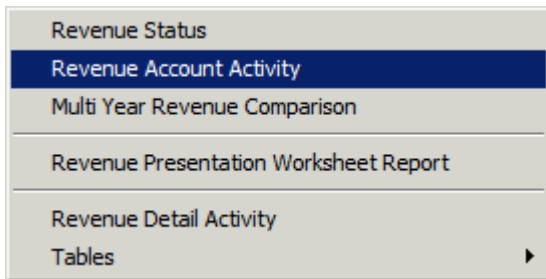


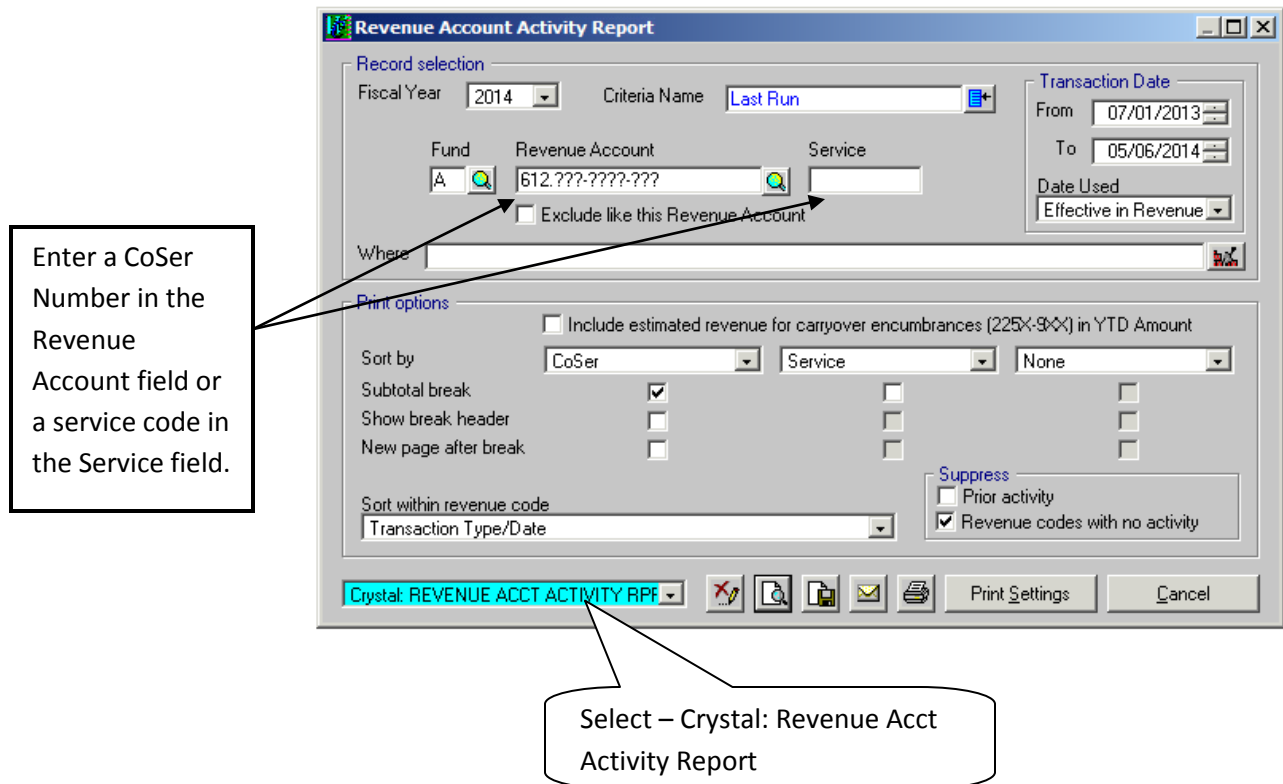
Revenue Report by Service and Customer

A custom report was created to summarize the revenue by customer within each service code. The report can be run for a specific service code or for a CoSer listing all the service codes.

From the Reports Menu, Select Revenue then Revenue Account Activity



The below selection box will appear:



The screenshot shows the 'Revenue Account Activity Report' dialog box. It has several sections: 'Record selection' with fields for Fiscal Year (2014), Criteria Name (Last Run), Transaction Date (From: 07/01/2013, To: 05/06/2014), and Date Used (Effective in Revenue); a search section for Fund (A), Revenue Account (612.???-???-???) and Service; a 'Where' field; 'Print options' including checkboxes for 'Include estimated revenue for carryover encumbrances (225X-9X) in YTD Amount', 'Subtotal break', 'Show break header', and 'New page after break'; and a 'Suppress' section with checkboxes for 'Prior activity' and 'Revenue codes with no activity'. At the bottom, there is a dropdown menu showing 'Crystal: REVENUE ACCT ACTIVITY RPF' and buttons for 'Print Settings' and 'Cancel'. Two callout boxes are present: one on the left pointing to the Revenue Account field with the text 'Enter a CoSer Number in the Revenue Account field or a service code in the Service field.', and one at the bottom pointing to the dropdown menu with the text 'Select - Crystal: Revenue Acct Activity Report'.