

Board Policy

Oath of Office

The constitutional oath of office is required by New York State law to be administered to all officers and members of the Board. The oath shall be administered by either the President of the Board, the Clerk, or designee at the July Organizational Meeting and filed in the Clerk's office.

A Board member who is appointed during the year must take the oath within a thirty (30) day period commencing the day of appointment. Members who are reelected to the Board must also take and file the oath within thirty (30) days of the commencement of the new term.

Officers of the Board, such as President, Vice President, Clerk, and Treasurer, shall be administered the oath each year following election or appointment. The fact that an oath has been administered shall appear in the Board minutes.

References:

- [NYS Public Officers Law §10](#)

First Adopted: 7/1/03
Readopted: 7/11/07
Readopted: 9/26/07