



Educational Services That Transform Lives

First Supervisory District of Suffolk County  
201 Sunrise Highway  
Patchogue, New York 11772

# Board Policy

## Student Dismissal Precautions

No employee shall excuse any student from class prior to the end of the instructional day without the direct prior approval of the building administrator or designee.

The administrator or designee shall not excuse a student before the end of the instructional day without a written request for the early dismissal by the student's parent or guardian.

Appropriate procedures shall be developed by building employees.

First Adopted: 7/1/03

Readopted: 7/11/07