



First Supervisory District of Suffolk County  
201 Sunrise Highway  
Patchogue, New York 11772

# Board

## Employee Time Schedules

The District Superintendent, Chief Operating Officer, or designee shall assign and make known through administrative channels the duties and hours of the different classes of employees.

The beginning and ending times are delegated to the Administrators of the various programs. The Administrators are charged with the responsibility of ensuring that the minimum standard is set.

First Adopted: 7/1/03  
Readopted: 7/11/07